

**Minutes for the Holbrook Public School P&C Association – meeting held at the school library and via zoom.
23 March 2023 at 7.30pm**

The meeting was declared open at 7.32 pm by the President Damien Lindsay.

Acknowledgement to Country – Damien Lindsay.

Present: Damien Lindsay, Andrew Lawson and Louise Purss-Semple (in attendance at the school), Jamie Ingle, Dannii Purcell and Tania Saunders (in attendance via zoom).

Apologies: Steph Hartwich.

Confirmation of Minutes: The minutes from the meeting of 15 February 2023 were assumed to be read prior to the meeting.

Proposed: That the minutes of the meeting of 15 February 2023 are a true and correct reflection of the meeting.

Moved: Damien Lindsay 2nd Dannii Purcell. Carried

Presidents Report - Nil

Damien has put together a flyer outlining the roles and benefits of being involved as a member of the P&C committee. Information flyer to be included in next school newsletter.

Treasurers Report

See attached for detailed report.

Summary:

- \$400 paid towards four students that are attending State swimming competition in Sydney early April.
- “Sign up” program seems to working very well.
- Certificates of appreciation for all major contributors to the P&C, namely the playground appeal and anyone else that required a thank you. All agree that it is a great suggestion
Action: Jamie to liaise with Louise regarding printing and laminating of certificates.
- Suggested changing from NAB to Hume Bank or Bendigo. Further discussion in general business.

Proposed: That the Treasurers report be accepted as submitted.

Moved: Jamie Ingle 2nd Tania Saunders. Carried.

Principal’s Report

- Scripture Afternoon Tea (recognition of retiring scripture teacher/s) to occur on Thursday 6 April in the staffroom after Easter service in the hall.
- NAPLAN is underway for year 3 & 5. There is a new reporting NAPLAN framework for parents. Louise and teaching staff have been having discussion around how this will impact reporting and School Improvement Plan targets for 2023.
- New 3-6 syllabus – staff are engaging with the PL and resource materials supported by Amelia Assistant Principal Curriculum and Instruction. The school would like to resource the new syllabus and would like to request support from the P&C to support reading materials for years 3-6, cost for these resources would be approximately \$3000. (SPELD readers and School Magazine subscription). Item to be discussed further in general business.
- Big thank you to the P&C and Steph Hartwich for supporting our Flying Fruit Fly Circus, MAMA & Oddies Creek Park Excursion. Steph and Louise will sort out the acquittal of the grant in the upcoming weeks.
- Requesting support to put in a drink bottle fountain / refill station in the playground for students. Item to be discussed further in general business.

- Easter events and cross country 4 April – Cross country to be held from 10am, 11.30 am parents reading information session, 12.15pm Easter hat parade for K-2, 1ish P&C BBQ and distribution of Easter raffle prizes. Drawing of easter raffle winners to occur on the Monday 3 April.
- The school have been successful in receiving a grant from Murray Conservatorium. The grant is to support a music program for 8 weeks at Holbrook PS. The school will pay the remainder of the cost for the program.
- ANZAC Day – school captains have been invited to read a poem at the Cenotaph on April 25th. We will have the school march and lay a wreath. School service TBC Week 1 Term 2
- Assets for the school – the Department of Education are looking to upgrade the school /staff carpark and resurface the netball court outside the K-2 classrooms. The school is looking to fence off the carpark for safety of all students and put in a hot water service in the small kitchenette in the hall for the before and after school care.
- Vacation care will run from the school hall over the Easter break. Greater Hume Children Services will be co-ordinating this service.

Correspondence

IN: Email from Bec Cardile regarding help for polocrosse. Refer to general business for more information.

Business Arising:

- **New school policy - Inclusive, Engaging and Respectful**
Action: Item to be removed from agenda.
How to recruit new members – Damien has submitted an information flyer for the newsletter, explaining the role of the P&C. To be published in the next newsletter.
Action: Item to be removed from agenda.
Recognition odd retiring scripture teachers – for more information refer to Principals report.
Action- Item to be removed from agenda.

General Business:

- “Sign up.com” program – Thank you to Jamie for organising the sign up program. All agree it is an easy program to use and that we should continue to use it for further events.
Action: Jamie to check if there are any ongoing costs to continue to use the program and to organise next sign up of Easter / Cross Country BBQ helpers on the 4 April.
- Drink bottle refilling station – Current water bubblers at the school are getting old and don’t work correctly and when they do the children leave them on. Louise suggested if the P&C would be interested in looking at installing a drink bottle refilling station at the school. The benefits are that it is more hygienic, they automatically turn on and off, may help to save water and the most important reason is to encourage children to drink more water. All agree that this is a great idea for the P&C to be involved in. To raise money, it was suggested that maybe the P&C could organise a donation/sponsorship for the water station and names are listed on water station?
Suggested company to use it Meet PAC.
Action: Louise to research further about the refilling station and the cost. Damien to contact a company he knows that installed the water stations.
- New readers for year 3 -6. Louise has requested if the P&C were able to pay for a new set of readers for year 3-6. All agreed that this is a very important item that the P&C would consider.
Motion: Damien – New readers for year 3-6 to be purchased (at \$3,000) and made available for the start of 2024. 2nd Andrew Lawson. Carried.

- Thank you for the helpers. A thank you to all the people that have helped out at the Locke bull sale, that have made slices and helped out at the election day BBQ to go into the next newsletter. Thank you to continue to be included in future school newsletter.
Action: Tania and Jamie to organise names for the thank you.
- Helpers Albury Polocrosse – Tania received an email from Bec Cardile requesting if the P&C would be interested in helping by providing people to help serve at the canteen over the Friday, Saturday and or Sunday (last weekend of the school holidays). This is a large Polocrosse event over the school holidays. After some discussion it was agreed that the committee didn't have the people available to help out and that a lot of people are away at this time.
Action: Tania to contact Bec Cardile with outcome.
- Changing banks – Suggested due to the fact that the NAB bank has closed down, that the P&C bank account be moved to either the Bendigo bank or the Hume bank.
Action: It was agreed by all that this is an agenda item that should be carried over to the new P&C committee. As new executive committee member will need to sign new paperwork.

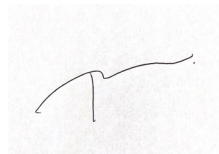
Next meeting – Next meeting TBA. This will be the AGM. Normal committee meeting to occur before AGM. This will be a face-to-face meeting held at the school library. A zoom link will also be available.

Meeting concluded 8.50pm.



Damien Lindsay

President



Tania Saunders

Secretary