

Minutes for the Holbrook Public School P&C Association

16 June 2022 at 8.00pm

The meeting was declared open at 7.31 pm by the President Damien Lindsay.

Present: Steph Hartwich, Damien Lindsay, Louise Purss-Semple, Jamie Ingle (zoom), Tania Saunders (zoom) and Dannii Purcell (zoom).

Apologies: Nil

Confirmation of Minutes: The minutes from the meeting of 11 May 2022 were assumed to be read prior to the meeting.

Proposed: That the minutes of the meeting 16 February 2022 are a true and correct reflection of the meeting.

Moved: Damien Lindsay 2ND Steph Hartwich. Carried

Presidents Report – Nil to report.

Treasures Report

See attached for detailed report.

Summary:

- Request received from Mrs Biar regarding P&C contribution to the students that are playing the recorder at the Sydney Opera house in August.
- **Proposed:** The \$27.50 entry fee per students be paid for by the P&C and also 9 new recorders to be purchased at \$8.00 each, total cost 319.50 be paid by the P&C.
- **Moved:** Jamie Ingle 2nd Tania Saunders. Carried

Proposed: That the Treasurers report be accepted as submitted – Jamie Ingle 2nd Tania. Carried.

Principal's Report

See attached Principal's report.

Summary:

- Student reports to go out in week 10.
- 3 new students starting at HPS, 2 this term and 1 next term.
- Thanks to the P&C for running the BBQ at the school athletics carnival. Great to see so many parents in attendance.
- South Riverina athletics carnival is on Thursday 4 August in Albury. Is there the possibility of the P&C running a BBQ if there is no canteen opened?
- K/O cricket and netball teams are still going in the competitions.
- Received funding from Rural Access Gap to support technology with the maintenance of walls, furniture and disassembling of the old screens. Will also purchase a new charging station for laptops.
- School staff to be train in the use of SENTRAL parent portal app for parent communication, booking interviews with teachers, newsletters, daily attendance etc. This will replace the Skool bag app. Change over later in the year.
- Reduction in SLSO next term to is due to the decrease in funding.

Correspondence

IN: Letter/email received from Nathan Fisher thanking P&C for the kind gift.

Business Arising:

- **New HPS swimming caps** – Tania to liaise with Miss Lavis regarding final proof for swim caps. Once approved, swim caps to be ordered.
- **Phonics Book Set** – Louise followed up with teachers re a wish list for new phonics books. Approximate cost for top of the range series is approximately \$8000. Could pick different series to reduce the cost to approximately

\$4000. All in attendance believe that the addition of new phonics books would be a huge asset to the school, to help increase, encourage and improve children's reading. The new series would also include books/readers that children would be able to take home to read to family/parents.

At this stage the maximum contribution from the school would be \$3000, leaving \$5000 from the P&C.

- **Action:** Jamie to put together a budget of all fixed yearly operating cost for the P&C, i.e. insurance, book prize, whole school performance, class room contribution etc. and report back at next meeting.
- **Action:** Louise to look into if there is any more money that is required to be paid out for the new play equipment, before the P&C makes a final commitment to the phonic book sets. There is a preference of the committee to redirect any money that is still owing to the school for the playground to the book sets if the school has the ~\$5k covered that the P&C dedicated to the playground.
- **Popcorn Machine** - Tania to do some more research for next meeting to see the difference between different models. It was commented that there is probably not the need to go the top of the line model due to the amount of use it would get. It was also noted that the P&C has already committed up to \$600 in purchase of this item.
- **Holbrook Complex annual fee** – Invoice has been received from the Holbrook Sporting Complex re the annual fee. This fee would allow the school to have unlimited access to the new complex, change rooms and canteen. It was agreed that the P&C should honor the current invoice that has been sent to the P&C for this year's fees.
 - **Action:** Steph to contact Jess Barr-Smith regarding resending invoice to Jamie
 - **Action:** Louise to follow up with staff to see what the usage of the facility could be by the school. Annual fee is approximately \$480 for one year. That is 1.7% of total usage cost of facility.
 - **Action:** Steph to also contact Jess Barr Smith to see if the 1.7% could be reduced.

All in attendance agreed that the amount to be paid only after we find out if there could be a percentage decrease.

- **Senior light main gate** – Louise has had an electrician out to look at the issue, still waiting on report regarding best way to go forward re electricity or solar. New gate is causing some minor issues continues to drop due to its weight. This is being looked at. Also need to look at magnet locking/opening system for gate.
- Other items that are being reviewed are:
 - The access ramps for wheel chairs have no covering/shelter over them so student accessing them get wet when it rains.
 - Staff car park regarding vehicle and students, OH&S, work safe issue.
 - Disabled toilet, currently door opens the incorrect direction.
- The new playground has passed its OHS inspection by the Department
- **Enrichment Tree** – Suggestion maybe for next year to have an Enrichment Tree/school page that would work like a gift register. Instead of parents being asked to pay the \$35 school contribution per student for the year they would be able to go online and select item/s that they could contribute money to.
 - **Action:** Louise to look into how many families have paid the contribution for 2022. On average 2021 there were 61 students that had the \$35 paid.
 - **Action:** Tania to find out more information on Enrichment tree project.
- **Sybil Triggs** – Sybil Triggs has been successful in making the NSW state AFL team.
Proposed: \$100 contribution be given to Sybil to attend. All in attendance agreed.
Moved: Jamie Ingle 2nd Tania Saunders
Proposed: the AGM minutes need to be changed to reflect/include that addition contribution that any child representing the school at State level will receive a contribution from the P&C for \$100.
Moved: Jamie Ingle 2nd Dannii Purcell
- **Whole School Excursion** - Previous excursion plan may need to be modified due to Flying Fruit Fly circus being unable to cater for 2 groups. Steph to continue to liaise with Mrs Biar and Louise Purss-Semple re finalising activities for excursion.

Next meeting – Please note that the next meeting will be held on a Thursday night instead of a Wednesday. Next meeting 4 August 2022. This will be a face-to-face meeting held at the school library.

Meeting concluded 8.51pm.

A handwritten signature in cursive script that reads "Lindsay".

Damien Lindsay

President

21/06/2022

Tania Saunders

Secretary