

**Minutes for the Holbrook Public School P&C Association – meeting held via zoom.
15 February 2023 at 7:30 p.m.**

The meeting was declared open at 7:32 p.m. by the President Damien Lindsay via zoom.

Acknowledgement to Country – Damien Lindsay.

Present: via zoom Damien Lindsay, Dannii Purcell, Tania Saunders, Louise Purss-Semple, Andrew and Claire Lawson, Jamie Ingle, Steph Hartwich and Sonja Dionysius (School Chaplain).

Apologies: Nil.

Confirmation of Minutes: The minutes from the meeting of 30 November 2022 were assumed to be read prior to the meeting.

Proposed: That the minutes of the meeting 30 November 2022 are a true and correct reflection of the meeting.

Moved: Damien Lindsay 2nd Louise Purss-Semple. Carried

Presidents Report -

Need to try and work on recruiting replacement members for the new P&C committee. As of the May 2023 AGM all positions will be open for new appointments.

Damien has had a couple of people show some interest. Information to be included in the newsletter re joining the P&C.

Action: Damien to put together a document to advertise the P&C and what we do as a P&C.

Treasures Report

See attached for detailed report.

Summary: Jamie also spoke about a request she had received from Jess Barr-Smith for a couple of slices to be provided to the Locke bull sale. Jess has everything else sorted for the event.

Jamie to organise the EOY financials (need to be completed by the 31/3/2023) also to contact Kate Heijse regarding auditing the P&C accounts to have everything ready for the AGM in May.

Need to think about if we are going to do a BBQ for the cross country and maybe an Easter BBQ and raffle in April.

Proposed: That the Treasurer's report be accepted as submitted.

Moved: Jamie Ingle 2nd Tania Saunders. Carried.

Principal's Report

- 138 students to start 2023 - 7 mainstream classes
- Staff change week 5 - Jo McEwan is leaving due to family reasons. Miss Isabella Minall will replace Jo McEwan and will teach Year 3/4 Kookaburras full-time for 2023.
- Notes to go out on Sentral for the Year 1-6 excursion planned for 28 Feb 2023. Students will be rotating through activities throughout the day. Activities are the Flying Fruit Fly Circus, MAMA & Oddies Creek Park for lunch. Total cost of excursion approx. \$5500 for the bus and activities. Kinder will not be attending the whole school excursion due to just starting school. Kinder students will have an excursion in term 4 to Wagga to see the production of 'Possum Magic'.
- Parent-Teacher meetings to occur on Wednesday, 22 Feb in the hall. All bookings will be made through the Sentral app.
- Excursions booked for 2023. Stage 2 – Borambola in November, Stage 3 – Ballarat in November.
- In 2023 all staff at Holbrook PS will be attending the Albury/ Hume Network forums in Albury at Murray High from 4-6.30pm in Week 3 & Week 6 of each term to connect with other schools, teachers and to participate in professional learning.

- NAPLAN for Years 3 & 5 will start on Wed 15 March a change from the usual Term 2. NAPLAN will be online testing.
- Before and After school care has started in the hall 5 days a week and it has been a successful start to the year. Bookings are through GHCS. Currently 17 families using the care. There is also talk about running some sort of vocational care in the future.
- Sonja Dionysius (School Chaplain) introduced herself to the P&C and explained her role at Holbrook PS. Sonja works at the school on Tuesdays (9-1) and Fridays (9-3pm). Thank you to Sonja for attending the meeting.
- Focus for 2023 – Wellbeing (consistency across the whole school and support for students with high needs) Collaborative practice for staff to improve practice and Kinder, Year 1 & Year 2 classes implementing the new English and Mathematics syllabus. Years 3-6 are enabling / learning about the new English and Mathematics syllabus which will be implemented in 2024
- Scripture to start in week 5.
- There has been a change to assembly times due to parent feedback. Assembly to be held on a Tuesday 2.40pm every fortnight.

Correspondence

IN: A number of different fundraising companies. Cadbury Chocolate, colour run and bulbs. Information to be filed in P&C secretary folder for further reference if required.

Business Arising:

- **Whole School Excursion – Action:** Louise to liaise with Steph regarding the completion of the report required for the grant acquittal.
- **New school policy - Inclusive, Engaging and Respectful** – Louise talked about the new policy the school is adopting. The new policy focuses on upskilling staff, everyone having a right to learn and that everyone has the right to feel safe.

Action: This policy is still a work in progress.

General Business:

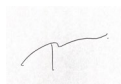
- Ways to include new families to the P&C. There was discussion regarding ways to include new families to the P&C. Suggestions – more information in the newsletters, people need to sometimes step up instead of standing back. The P&C has an open-door policy and all are welcome to attend the meetings.
- Be more inclusive of all families eg by sending minutes to all families – the minutes from all meetings can be found on the schools website. Information to be put into the newsletters to remind parents where they can find the minutes.
- Formal recognition of retiring volunteers at the school – 3 x scripture teachers. Claire and Andrew Lawson asked about the possibility of some sort of recognition for 3 retiring scripture teachers. Suggestions, assembly acknowledgement, certificate of acknowledgement, this could be done when there are other scripture teachers at school or maybe before a scripture session starts.
- **Action:** Louise to liaise with Claire to organise.

Next meeting – Next meeting 23 March 2023 at 7.30 pm. This will be a face-to-face meeting held at the school library. A zoom link will also be available.

Meeting concluded 8.38pm.



Damien Lindsay



Tania Saunders

President

Secretary

OFFICIAL