

Minutes for the Holbrook Public School P&C Association

11 May 2022 at 8.00pm

The meeting was declared open at 8.05 pm by the President Damien Lindsay.

Present: Steph Hartwich, Damien Lindsay, Jamie Ingle, Tania Saunders, Dannii Purcell, Andrew Lawson and Louise Purss-Semple.

Apologies: Kelly Boers

Confirmation of Minutes:

The minutes from the meeting of 16 March 2022 were assumed to be read prior to the meeting. Damien summarised key points of the meeting.

Key points:

- Letter to Scott Black regarding the donation from the Holbrook Rugby to the school.
Action: Jamie to follow up on letter.

Proposed: That the minutes of the meeting 16 February 2022 are a true and correct reflection of the meeting –
Moved: Damien Lindsay 2ND Steph Hartwich. Carried

Presidents Report

- Playground is completed. Waiting on certification from Dept of Education before the children can use it. Again, thank you to everyone that has helped in one way or another toward the completion of the playground.
- Thank you to Jamie McCarthy for his help spreading the extra load of soft fall.
- Outdoor Cinema night – great result. There has been a lot of positive feedback. Hope to have the event happen every year. Tania to create folder for reference for future P&C.

Treasurers Report

See attached for detailed report.

Summary:

- A total of \$15,000 will be committed to the playground.
- Reminder from Jamie to make sure all parties who have made a donation to be acknowledge in some way.
- Suggestions include, article in the Holbrook Happenings and inclusion in the school newsletter and banner was on display at cinema night listing all parties who have made donations.
- Damien thanked Jamie for the amazing effort that she has put in, in gaining all the additional donations.
- Jamie proposed that money be allocate toward purchasing new phonics readers.
Action: Louise to follow up on phonics book sets cost.

Proposed: That the Treasurers report be accepted as submitted - Damien Lindsay 2nd Tania. Carried.

Principal's Report

See attached Principal's report.

Summary:

- Need to look at installing some sort of security sensor light for the main school gates. At night this area is very dark and a safety issue for staff.
Action: Louise to look into some sort of sensor light that is solar powered to be installed.
- Also need to look into some sort of magnet lock for the main school gate. Gates should be closed at all times. Need some way to open gate for parents attending, deliveries.
- Life Education Van to visit school in May.
- Student reports to go out in week 10. Discussion re bringing back parent teacher interviews.
- There has been a number of staff changes.

- HPS will be running the Zone South Riverina carnival in Term 3, Thursday 28 July 2022.

Business Arising:

- **New HPS swimming caps.** Tania spoke to Margot Pitzen and the Holbrook Swim club purchased their new swim cap from Albury SportsPower. Tania has received a quote from Albury SportPower: Cost for custom silicon Zoogs swim caps 1 colour with school logo (order 100+) is \$10 each. Price includes screen set up, GST and postage.
Proposed: Tania proposed that 100 new swim caps be purchased. Tania and Dannii to follow up on material of swim cap. Once confirmed material, order to be submitted. Moved: Damien. 2nd Dannii. Carried.
- **Outdoor Cinema night** - Amazing result from cinema night. Thank you to everyone that helped out on the night. Thank you to the Greater Hume Council and the Murrumbidgee Primary Health Network for their donation of \$5000 towards this community event.
Family ticket numbers - Discussion regarding number of people allocated for a family ticket. Suggested that for future events that the family ticket be capped at 2 adults and 2 children.
Thank you to Maricar Lieschke for allowing us to use the fairy floss machine at no cost.
Proposed: Tania proposed that a portion of remaining donation money be used to purchase a popcorn machine for the school. All agreed, that this is great idea.
Proposed: Damien proposed that no more than \$600 be allocated towards the purchase of the popcorn machine. Tania to research costings for next meeting.
Moved: Damien. 2nd Steph.
- **Whole School Excursion** - Previous excursion plan may need to be modified due to Flying Fruit Fly circus being unable to cater for 2 groups. Steph to continue to liaise with Christine Biar and Louise Purss-Semple re finalising activities for excursion.
- **Opening of Playground** – Formal opening of playground to occur on the 16 May 2022 at 11am. Jamie to attend opening and to contact one of the large contributors to see if they would like to attend. Photos to be taken at opening to be used to in Holbrook Happening and school newsletter.
- **BBQ – Athletics Carnival Albury – 27 May.** All agreed to cater at the athletics day.
Items to be available on day, sausage in bread, poppers, bottles of water and small bags of lollies.
Damien to collect BBQ, tables and misc items on the Friday morning. Items will need to be sorted and made available for collection.
BBQ food and other items will only to be available between 11am - 1pm on the day.
All items are to be on sale for \$2.00 each except lolly bags at \$1.00.

Actions:

- Damien to order 300 sausages from Holbrook Butcher and 15 loaves of bread from Holbrook Bakery.
- Steph to organise lollies & bags for lolly bags. Bags are to be packed on the 20 May 2022 in the P&C canteen room before assembly.
- Louise to organise new tomato sauce.
- Jamie to organise all drinks for the day.
- Tania to organise signs for the day and email school office to let them know for the newsletter and for the skool bag app.

Next meeting – Please note that the next meeting will be held on a Thursday night instead of a Wednesday. Next meeting 16 June 2022. This will be a face-to-face meeting held at the school library.

Meeting concluded 9.02pm.

A handwritten signature in cursive script that reads "Lindsay".

Damien Lindsay
President

Tania Saunders
Secretary