

**Minutes for the Holbrook Public School P&C Association – meeting held at the school library and via zoom.  
18 May 2023 at 8.00pm**

The meeting was declared open at 8.00 pm by the outgoing President Damien Lindsay on behalf of new President Akear Boers.

Acknowledgement to Country – Damien Lindsay.

**Present:** Damien Lindsay, Andrew Lawson, Louise Purss-Semple, Jamie Ingle, Steph Hartwich, Akear Boers, Jos Burey, Natasha Ziebell and Tania Saunders, Sarah Finlay and Dannii Purcell (in attendance via zoom).

**Apologies:** Caity Thomson.

**Confirmation of Minutes:** The minutes from the meeting of 23 March 2023 were assumed to be read prior to the meeting.

**Proposed:** That the minutes of the meeting of 23 March 2023 are a true and correct reflection of the meeting.

**Moved:** Damien Lindsay 2<sup>nd</sup> Andrew Lawson. Carried

**Presidents Report** – Outgoing President Damien Lindsay welcomed new committee members and thanked outgoing committee members Steph Hartwich, Jamie Ingle, Dannii Purcell and Tania Saunders for all their support and help during his time as President.

### **Treasures Report**

Outgoing Treasurer Jamie Ingle handed over financials to new Treasurer Jos Burey. See attached financial report for details.

### **Summary:**

- Thank you certificates to, be printed for the Holbrook Bakery and to the Locke family re bull sale.
- Easter raffle continues to be an excellent profitable fundraiser.
- Election BBQ – It was a quiet day sale wise this could be due to the pre polling that was available. Still believe it was good to have a school presence on the day.
- Suggested changing from NAB to Hume Bank or Bendigo. Further discussion in general business.

**Proposed:** That the Treasurers report be accepted as submitted.

**Moved:** Jamie Ingle 2<sup>nd</sup> Steph Hartwich. Carried.

### **Principal's Report**

- Check In Assessments for Year 4 & 6 next week.
- Scripture afternoon tea was lovely, and we presented certificates to Anne Cox & Rhonda Scott.
- Success with our whole school writing stimulus and the involvement of local police. Joining with Tumbarumba PS to look at the consistency of teacher judgment on writing assessment over Zoom.
- Athletics Carnival on June 2 Friday in Albury BBQ.
- Staff challenges minimal casuals available when staff (teachers, SLSO's and Office staff) are sick. No casuals to cover planning and additional collaboration time to work on School Improvement Plan initiatives. Splitting of classes are a last resort as we are using Learning and Support staff to cover classes.
- Reports for Semester 1 – new style following new department guidelines for K-2 with the new syllabus. 3-6 will have previous reports' outcomes and will come in line with new reports in 2024 with the new syllabus to be released. Available on Sentral Parent Portal Week 10 of this term.

- Judith and Tracey in the office have done a mountain of work to get our permission notes online and paperless on Sentral. Easier for staff to plan excursions and try to reduce admin burden. Still some issues with payments but DoE is working on this.
- Overnight excursion EOI have gone out Stage 2 (Year 3/4) Borambola & Stage 3 (Year 5/6) Ballarat. School will fund the cost of the bus for the 2 major excursions to support families through our remote and rural incentive money.
- Riverina Reps Ollie C, Will G AFL, Will G Tennis & Will Finlay Hockey.
- High School Transition programs will start towards the end of the term and also our Kindergarten transition sessions with GHCS will begin later in the term.
- School Production – Theme TBC will be on Term 3 Week 9.
- Ideas for Education Week Term 3 Week 3 - 175 years of public education in NSW past staff and students.
- Carpark upgrade to start Monday. Should take about 2 weeks to resurface it. Concrete of the K-2 classrooms needs to be redone. Dept of Education looking into cost. New carpet to be installed in library, office and 3 classrooms.

### Correspondence

**IN:** Kidney Kar rally. Refer to general business for more information.

### Business Arising:

- **“Sign Up.com” program – additional cost.** Jamie informed the committee that there are no ongoing costs to use the program. All agree to continue to use it.  
**Action:** Item to be removed from agenda.
- **Drink bottle refilling station** – Damien provided quotes for the drink refilling station. Company meetpac. Cost for refilling station with bubbler \$5397.48, without bubbler \$4334.88. All in attendance agreed to the refilling station without that bubbler to be ordered and installed. We will need to supply plumber for the installation.  
Refilling station can have artwork on it. All agreed to run a competition at school for children to design the artwork for the station.  
**Motion:** Akear moved that refilling drink station to be purchased from meetpac. 2<sup>nd</sup> Steph Hartwich.  
**Action:** Once refilling station is ready for installation, Damien to contact Akear re organising helpers for the installation. Louise to organise art design competition and has the location for the station.
- **Changing banks** – Suggested due to the fact that the NAB bank has closed down, that the P&C bank account be moved to either the Bendigo bank or the Hume bank all in attendance agreed.  
**Action:** Akear to research bank options, need to be able to have a cheque book to raise checks and need to change the square banking details over when new bank account established.

### General Business:

- **Bus** – Discussion regarding hiring a bus to transport children to sporting activities. Louise reported, to leasing a bus cost for a year would be \$500 per month. All in attendance agreed this wasn't something that would be justified due to the expense and the small number of times the bus would be used. Suggestion maybe hiring of Holbrook Hotel courtesy bus as maybe an option for the odd sporting event.  
**Action:** Akear to speak to contact Bill Wearne.
- **Kidney Kar Rally** – The Kidney Kar rally will be stopping in Holbrook on the 19 August 2023 for lunch. They have approached the school to ask if the P&C would like to cater lunch for the rally participants. They have requested soup and sandwich or BBQ, tea & coffee. They budget approximately \$20 per head and provide actual number for catering approximately 2 weeks out from visit. All in attendance agreed this could be a good fundraising activity for the P&C.

**Action:** Tania to liaise with event organisers regarding numbers for catering. Tania to email executive committee with numbers and additional information and for discussion whether to go ahead will be made.

- **BBQ Athletics Carnival** – Louise asked committee if they would like to organise a BBQ for the athletics carnival on 2 June. All agree on BBQ. Discussion regarding increasing cost for sausage in bread as the cost of everything has increase.

**Action:** Jos and Akear to organise items for BBQ.

- Tania Saunders thanked Damien Lindsay for all his contribution throughout his time as President.

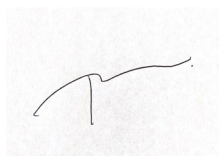
**Next meeting** – Next meeting will be held on the 21 June 2023, at 7.30pm. This will be a face-to-face meeting held at the school library. A zoom link will also be available.

Meeting concluded 9.15pm.



Akear Boers

President



Tania Saunders

Secretary