

**Minutes for the Holbrook Public School P&C Association Inc. – meeting held at the Holbrook Public School Library and via zoom.**

**9 August 2023 at 7.30pm**

The meeting was declared open at 7.34 pm by President Akear Boers.

Acknowledgement to Country – Akear Boers.

**Present:** Akear Boers, Andrew Lawson, Louise Purss-Semple (present at school library) and Sonja Dionysius, Sarah Finlay and Tania Saunders (via zoom).

**Apologies:** Jos Burey

**Confirmation of Minutes:** The minutes from the meeting of 21 June 2023 were assumed to be read prior to the meeting.

**Proposed:** That the minutes of the meeting of 21 June 2023 are a true and correct reflection of the meeting.

**Moved:** Akear Boers 2<sup>nd</sup> Louise Purss- Semple. Carried

**Presidents Report – Nil to report.**

### **Treasures Report**

Summary as below. Report read by Tania Saunders.

#### **Summary:**

- New P&C bank account is up and running with Bendigo bank. Money from NAB account has been transferred to Bendigo bank account on 2<sup>nd</sup> August.
- Grant money from Hume Bank for the movie night has been received. Hume Bank would like to be involved on the night so we need to keep them in the loop.
- 50 % deposit/payment has been received from Kidney Kar rally. Tania to email rally organisers the invoice for the remaining balance.
- Email sent to families of the children who represented the school at Riverina to request their payment details. Also confirmed that the children who swam for Riverina at the start of year have received their payment.
- Invoices paid: Insurance and cupcakes for 101 days of Kinder.

**Proposed:** That the Treasurers report be accepted as submitted.

**Moved:** Tania Saunders 2<sup>nd</sup> Akear Boers. Carried.

### **Principal's Report**

- NAPLAN results – A new system of reporting for both parents and schools has been used this year. Results: Year 3 - 58% Numeracy, 29% Reading 'Strong' and 4 % Reading 'Exceeding'. Results: Year 5 - 70% Numeracy, 76% Reading 'Strong', 8% Numeracy and 17% Reading 'Exceeding'. Pleased with the writing results across both Years 3 & 5.
- Focus this term on holistic child – well-being and academic approach to support students and improve learning outcomes.
- **Wellbeing data** – we have been reviewing the structure of the day, the time of the day when incidents are occurring, disruption in classrooms, cohorts, and it has identified that the second break is where all the incident/s occur. Discussion with staff to maybe try in term 4 to change bell times & structure of the day.

- Professional Learning for staff for Term 3:
  - New 3-6 English & Mathematics syllabus started PL for staff and feedback on other KLA syllabus eg Creative Arts, History, PD/H/PE.
  - Testing and planning days for all students and staff K-6 has been completed.
- Whole School Production: to be held on Wednesday 13 and Thursday 14 September the theme this year is, "Holbrook's Got Talent". School has requested if the P&C could make popcorn on the two nights.
 

**Action:** Tania to organised items to be able to sell popcorn on the nights.
- Book Week Parade – to be held on Thursday 24 August 10 am.
- Education Week - great success with open classrooms showcasing Literacy and Mathematics in action. Excellent to see so many parents in attendance.
- Bernie O'Conner AFL and Netball Day – to be held on the 1 September.
- Carpark – line marking complete.
- Positive Behaviour for Learning - star cards are being collected and once the level/s gets to a certain goal/activity the children receive that reward. Students where consulting regarding the rewards.
- Painting around the school at the moment, School Counsellor office fixed and asbestos to be removal on Saturday 19 August.
- NCCD data collected by staff and the Learning Support team.
- Looking to get more sand for sand pit and update some murals, and concrete painting refurbished for students. Currently investigating this.
 

**Action:** P&C looking into organising a paint and sip event to raise money for repainting of concrete activities.
- School bytes program being investigated. Program will make it easier for parents to make payment directly to the school. Current training for SASS staff.
- Kindergarten enrolments and transition information have been sent out.
- Buddy Reading at GHCS with Year 5 students has commenced.
- Fathering Project – Sonja ideas for future, male presence in the school, hands-on learning program - see information from Sonja (attached with minutes email) and as a discussion item in general business.

## Correspondence

IN:

OUT:

## Business Arising:

- **Drink bottle refilling station** – Drink bottle refilling station has been paid for, just waiting on artwork to be confirmed, once that is completed, installation can happen. Lousie to log job for plumber. Hope to have station installed by the end of term.
 

**Action:** Louise to put job works request into Tonkins plumbing to install station and organise artwork designs.
- **Changing banks** – Change over completed.
 

**Action:** Item to be removed from agenda.
- **Kidney Kar Rally** – The Kidney Kar rally will be stopping in Holbrook on the 19 August 2023 for lunch. P&C to cater lunch for 113 participants. Invoice has been sent for 50%-part payment and has been received. They budget approximately \$20 per head.
 

**Action:** Tania to liaise with event organisers. Tania to contact Holbrook sporting complex to enquire about using the complex for the day. Tania to email invoice for remaining balance.

## General Business:

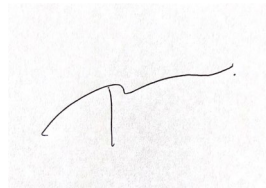
- **Fathering Project** – Sonja Dionysius (school chaplain) spoke to committee about the “Fathering Project”. Discussion items, maybe once a term get some fathers together to hold a BBQ at school or a pizza night and have a project to complete. The idea is to have fathers and children working together on small project, this could be building a dog kennel to clearing the fenced off pond area on the school grounds. Tradies shirts could be purchased to save clothes from being ruined. Fathering project is an extension of hands-on learning for kids to be involved with. A number of students have already been identified that would benefit from this program. Program engages father/dads to be more involved with students. If a child/children don’t have a father figure, mum can attend and be involved. Louise requested if P&C could promote project and help recruit volunteers to help out.  
**Action:** Tania to emailed information package to committee members for information.
- **Movie night** – as per Treasurers report grant money from Hume Bank has been received. Discussion regarding when to have event possibly April 2024. Item to be discussed further at next meeting.
- **Fundraising ideas** - To remain on agenda for whenever items need to be discussed.
- **Recognition of previous P&C committee.**  
**Proposed:** Previous P&C committee to be acknowledge for the contribution to the school. This to be held at the end of year presentation night.  
**Action:** Item to remain on agenda as a reminder to complete. To be organised closer to date.

**Next meeting** – Next meeting will be held on the 6 September 2023, at 7.30pm. This will be a face-to-face meeting held at the school library. A zoom link will also be available.

Meeting concluded 8.40 pm.



Akear Boers - President



Tania Saunders – Secretary