

**Minutes for the Holbrook Public School P&C Association Inc. – meeting held via zoom.
21 June 2023 at 7.30pm**

The meeting was declared open at 7.34 pm by President Akear Boers via zoom.

Acknowledgement to Country – Akear Boers.

Present: Akear Boers, Jos Burey, Sarah Finlay, Andrew Lawson, Louise Purss-Semple, Natasha Ziebell and Tania Saunders all in attendance via zoom.

Apologies: Dannii Purcell.

Confirmation of Minutes: The minutes from the meeting of 18 May 2023 were assumed to be read prior to the meeting.

Proposed: That the minutes of the meeting of 18 May 2023 are a true and correct reflection of the meeting.

Moved: Akear Boers 2nd Louise Purss- Semple. Carried

Presidents Report – Nil to report.

Treasures Report

See attached financial report for details.

Summary:

- Holbrook P&C have been successful in receiving a grant for \$500 through Hume Bank. The grant money is to be used to hold an open-air cinema night.
- Thank you to all the helped out at the athletics carnival BBQ.
Action: Jos to provide names to the school admin ladies of the people who helped with the BBQ to be included in the newsletter.
- Easter raffle continues to be an excellent profitable fundraiser.

Proposed: That the Treasurers report be accepted as submitted.

Moved: Jos Burey 2nd Tania Saunders. Carried.

Principal's Report

- Thank you to the P&C for the support of the Athletics Carnival BBQ and to all the parents who helped out on the day.
- Staffing Term 3 - Sam Ross returning to Switzerland. Alysha Barraclough travelling overseas.
- Ruby Austin & Alice O'Connell will be sharing Yr 5/6 Quokkas (Sam Ross's class)
- Emily Owens & Amanda Freund will be doing RFF 2 days per week for Term 3.
- Professional Learning for staff for Term 2 & 3.
- New 3-6 English & Mathematics syllabus to be implemented in 2023.
- Testing and planning days for all students and staff K-6 has been completed.
- Albury Hume Network Learning forums 2 this term and 2 next term.
- Staff involved in peer observations to improve and refine teacher practice.
- Anna McGown & Isabella Minnall attending the Early Career Teacher Conference in Wagga.
- Whole School Production Term 3 Wednesday 13 & Thursday 14 September, 'Holbrook's Got Talent'.
Would the P&C be interested in the selling Popcorn again on the night of the performance?
Action: P&C to sale popcorn on the nights of the performance. Tania to check stock closer to the event. P&C may have to buy additional supplies.
- Bus options – no to using pub bus in light of recent incident very strict rules around bus travel, seatbelts etc. GHCS are looking into a grant to purchase a bus through Council which we may be able to piggy back of this. Or will need to look into hiring mini buses. Events and small excursion to support parents. Suggestion, P&C involvement could assist with the cost.

- NAIDOC week Term 3 – Week 1 – focus on first nation texts and authors, links with Preschool at GHCS.
- Flyaway Gymnastics Term 3 – Activities to be held over 6 weeks. The school has received a grant through sporting schools of \$2500 to do this at school.
- Vacation care is going ahead in the July holidays. Request to cease Share our Space has been submitted this is due to vacation care being held on the school grounds.
- Education Week Term 3, Week 3, Celebrating 175 Years of Public Education.
- Book Week to be held in Term 3 Week 6.
- Carpark – completed asphalt waiting on line marking and rubber safety barriers, line marking and rubber barriers will be a cost to the school.
- Internal fencing to be ordered cost to the school \$50,000.
- Waiting on a solution for the basketball court outside K-2 classes.
- Louise is currently completing an application/grant to continue the role of school Chaplin. This position plays a very important part of the school. The current Chaplin provides hampers for families in need, fruit for students, lunches or food for lunches, helps the children in the garden and takes children for drum beats sessions. The funding for this position will end at the end of this year. Current funding is only for \$20,000 per year and the school has been paying addition money for the wage.

Correspondence

IN:

OUT:

Business Arising:

- **Drink bottle refilling station** – Meetpat to install drink bottle refilling station. Cost for refilling station without bubbler \$4334.88. We will need to supply plumber for the installation. Refilling station can have artwork on it. All agreed to run a competition at school for children to design the artwork for the station.
Action: Louise to put job works request into Tonkins plumbing to install station and organise artwork designs.
- **Changing banks** – Paper work is being complete to change banks from NAB to Bendigo bank.
Action: Akear to liaise with Jos and Tania to get paper work completed. Once completed, Jos to contact Jamie Ingle regarding closing NAB account and transferring money over.
- **Kidney Kar Rally** – The Kidney Kar rally will be stopping in Holbrook on the 19 August 2023 for lunch. They have approached the school to ask if the P&C would like to cater lunch for the rally participants (Approximately 100 participants). They have requested soup and sandwich or BBQ, tea & coffee. They budget approximately \$20 per head and provide actual number for catering approximately 2 weeks out from visit. All in attendance agreed this could be a good fundraising activity for the P&C.
Action: Tania to liaise with event organisers regarding numbers for catering. Tania to contact Holbrook sporting complex to enquire about using the complex for the day. This is a better option as it has a full kitchen to prepare food for the event.
- **Bus** – Discussion regarding hiring a bus to transport children to sporting activities. Louise reported, to leasing a bus cost for a year would be \$500 per month. All in attendance agreed this wasn't something that would be justified due to the expense and the small number of times the bus would be used. Suggestion maybe hiring of Holbrook Hotel courtesy bus as maybe an option for the odd sporting event.
Action: The Holbrook Hotel courtesy bus is no longer an option due to the changes to the laws via the Department of Education. All agree to remove item from agenda, and discuss in the future if the topic arises again. Another option as per the principal's report could be the use of a bus that the council maybe purchasing for the day care center.

General Business:

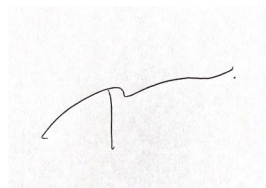
- **Review BBQ as a fundraising activity** - Jos provided information to the committee regarding the cost of the sausages for the BBQ's. To purchase the sausages from the Holbrook butcher or IGA = \$1.20 per sausage. If sausages are purchased from eg Woolworth, Aldi the cost is approximately \$0.60 per sausage.
Proposed: Sausages are to be purchase from the most cost-effective supplier and the cost of the sausages to be increased from \$2.00 to \$2.50.
Moved: Jos Burey 2nd Sarah Finlay.
- **Purpose of P&C (our roles & responsibilities for new committee)** - Discussion on the roles of the new committee.
Action: Akear to send link with information to Tania to include with next minutes and agenda.
- **P&C goal for the next 2 years** - Louise provided the committee with a rough wish list from teachers, SRC and students. Items on wish list:
New resources for year 3-6, focusing on numeracy and new reading material.
Repainting of the chess board, hop scotch on the concrete. Maybe mark/paint some handball courts (outside hall).
Shelter for kids waiting for parents at gate near school crossing.
Fake grass strip for certain high traffic areas.
Speakers for resistance project that would benefit the children.
- **Kinder 100 days celebration:** Ms Hemphill has requested money from the P&C to pay for the cupcakes.
Proposed: P&C to pay for cupcakes for the 100 day Kinder celebration. Ms Hemphill to organise.
cupcakes.
Moved: Akear Boers 2nd Andrew Lawson.
- **Fundraising ideas.**
BBQ's – easy and simple activity to organise.
Movie night - with the help of the grant money for the Hume Bank this event to happen. Possible dates Oct 2023 or March 2024. Need to check if grant has a time frame.
Father's Day Raffle.
Mother's Day Raffle.
Continue with the Easter raffle.
Paint and Slip (needs to be an external venue, not held at the school)
End of Year raffle (wheelbarrow filled with donations)
Mother's Day stall
- **Recognition of previous P&C committee.**
Proposed: Previous P&C committee to be acknowledge for the contribution to the school. This to be held at the end of year presentation night.
Moved: Akear Boers 2nd Jos Burey.

Next meeting – Next meeting will be held on the 2 August 2023, at 7.30pm. This will be a face-to-face meeting held at the school library. A zoom link will also be available.

Meeting concluded 8.56pm.



Akear Boers - President



Tania Saunders – Secretary