

**Minutes for the Holbrook Public School P&C Association Inc. – meeting held at via zoom.
18 October 2023 at 7.30pm**

The meeting was declared open at 7.35 pm by President Akear Boers.

Acknowledgement to Country – Akear Boers.

Present: All present via zoom: Akear Boers, Sarah Finlay, Louise Purss-Semple, Natasha Ziebell and Tania Saunders.

Apologies: Dannii Purcell & Jos Burey.

Confirmation of Minutes: The minutes from the meeting of 6 September 2023 were assumed to be read prior to the meeting.

Proposed: That the minutes of the meeting of 6 September 2023 are a true and correct reflection of the meeting.

Moved: Akear Boers 2nd Sarah Finlay. Carried

Presidents Report – Nil to report.

Treasurers Report

Summary as below.

Summary:

- Thank you to Akear Boers for donating her costs for the juice boxes for the school performance night.
- Invoice sent to Rabo bank re slices for Henty. Thank you to all the bakers, Jess Barr-Smith for the donation of the boxes and Akear Boers for cutting up the slices.
- Thanks to Tania Saunders for donating her costs for the Kidney rally.
- Request for NAB bank account to be closed. All in attendance agreed to close the NAB bank account.
- **Moved:** Akear Boers 2nd Tania Saunders.
Action: Jos Burey to close NAB bank account.

Proposed: That the Treasurers report be accepted as submitted.

Moved: Akear Boers 2nd Natasha Ziebell. Carried.

Principal's Report

- School Excursions - Year K-2 excursion to Wagga to see the Possum Magic production 2/11, Year 3 & 4 go to Borambola in week 5 and Year 5 & 6 travel to Ballarat in week 6.
- Year 3, 4 & 5 students are completing Check-In Assessments in week 4 & 5. Reading and numeracy online assessments.
- Concrete painting for play spaces has been started. The school has paid for the paint. The P&C to cover labour costs which is approx. \$2000 for 5 paintings.
- Colour Run being planned by the SRC & Miss Lavis for Friday 24 Nov. P&C to run a BBQ on the day at about 12.30pm
- TTFM surveys for parents are available now. The link and QR code have been put on Audiri/skoolbag, students TTFM are in process, and staff TTFM surveys have been completed this week. The survey is used to help gather information/ feedback from our school community to help with decision making for HPS. Looking forward to sharing the feedback with the P&C at the next meeting.
- Inclusive Ten Pin bowling team jumpers have arrived and will be presented next week. Thanks to the P&C for purchasing the jumpers.

- Transition programs to start next week (week 4) for kindergarten.
- Professional learning for staff around writing for all staff - collaborating with Tumbarumba PS, Early Career Teacher conference for Miss McGown & Miss Minall, Miss Lavis, Mrs White & Mrs Pontt training in spelling and support for students with reading difficulties.
- P&C representative needed for the new Kinder parent's information session to be held on 28 November.
- Presentation Night will be held on Thursday 7 December starting at 6pm.
- Intensive swimming for 2023 will be run over 1 week in December (week 9) this is due to challenges with transport and to hopefully have warmer weather. Feedback from the community about possibly splitting swim session between term 4 & term 1. Louise to discussed with staff.
- Awaiting the school budget for 2024 before we can confirm staffing and programs for next year. The budget has been delayed due to changes with pay and executive roles in schools. Hopefully the budget will be shared with schools in week 4 or 5. Due to challenges with staffing in 2023 I am eager to confirm our staffing and stability for 2024.

Correspondence

IN: Email re fundraiser of name labels.

OUT:

Business Arising:

- **Drink bottle refilling station** – Has been installed and is very popular.
Action: Item to be deleted from agenda.
- **Thank you** – Thank you to be included in the school newsletter to the people who helped at the Locke bull sale, helped bake for the Locke bull sale and the Kidney rally and helped on the day of the car rally. Also thank you to Holbrook Paddock eggs for their donation of eggs and to JB's for helping make the soup for the rally day.
Action: Louise to follow up if this has been completed.
- **Fathering Project** – Information regarding the project has been emailed to all committee members for information. Louise requested if P&C could promote the project and help recruit volunteers to help out.
Action: Item to be carried over until 2024.
- **Movie night** – Grant money from Hume Bank has been received. Agreed to be held on the 22 March 2024. The new digital score board at sporting complex may be able to be used for the event. Waiting on sporting complex to decide if there will be a cost to hire the screen. Also sound it not currently connected to the screen. Sporting complex waiting on funds to install sound. All agree to have the movie night at the sporting complex.
Football club to be approached to run the bar for the night. Council inflatable cinema to be booked as a backup for the night if sound is not installed.
Action: Tania to contact council to book inflatable cinema. Everyone is asked to think of suggestions for a movie to show on the night.
- **Fundraising ideas** - To remain on agenda for whenever items need to be discussed.
- **Paint & Sip** – To be held on the 5 November. Currently 25 tickets sold. Money raised will go towards the cost of painting play spaces.
- **Presentation night** – Presentations to be made to outgoing committee members as a thank you for their contribution. Akear to speak on the night re summary of P&C's year.
- **Berragoon Sale** – Berragoon horse sale to be held 12, 13 & 14 January 2024. All in attendance agreed to commit to running the canteen for the three days. This event will be a major fundraiser for the P&C.
Action: Jos and Akear to organise roster for event. Currently sign up has been sent out.
- **BBQ's** – The P&C have been asked to run a couple of BBQ's before the end of the year.
24 November – School colour run. All agreed to run this BBQ.

8 December – Holbrook Twilight Christmas market. All agreed to run this BBQ.

Action: Messages to go out asking for helpers for both BBQ's.

- **Memorial Board** – School has been contacted regarding placing a memorial at the school for a previous teacher. Lots of discussion about how to go about this. Item to be carried over.

Action – Lousie to make some more enquiries.

- **Kinder Transition** – Parents information day to be held on the 28 November for new kinder parents. Louise Purss-Semple has requested if a representative from the P&C could speak on the day.

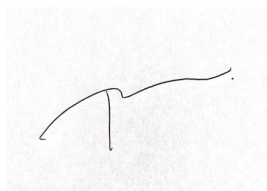
Action: Thank you to Sarah Finlay for agreeing to do this.

Next meeting – Next meeting will be held on the 29 November 2023, at 7.30pm. This will be a face-to-face meeting held at the school library. A zoom link will also be available.

Meeting concluded 8.40 pm.



Akear Boers - President



Tania Saunders – Secretary